

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES
March 28, 2023 (April Meeting)

AT-LARGE MEMBERS IN ATTENDANCE: Lori Bernard, Donna Frazee, Karen Kovacs, Brian Linnemann, Carol Pieper, Nick Roos, Brian Schmutte, Kris Schoettmer

AT-LARGE MEMBERS ABSENT: Lisa Alt, Dave Bender, Greg Hardig

OTHERS IN ATTENDANCE: Emily Branscum, Madalyn Hardig, Larry Kiefer, Fr Tom Mannebach

CALL TO ORDER: President Carol Pieper

OPENING PRAYER: Donna Frazee

FINANCE COUNCIL REPORT:

1) Financials for the 8 Months Ended 02/28/23:

a) **Parish Actual Net Income:** \$4,600

Parish Budgeted Net Loss: (\$148,00)

The actual results are approximately \$152,000 better than budget, mainly due to the following:

- i.) Net proceeds of \$212,000 from IggyFest 2022 are \$92,000 higher than budget.
- ii.) Facilities expenses are \$50,000 lower than budget.

b) **School Actual Net Income:** \$228,000

School Budgeted Net Loss: (\$37,000)

The Actual Net Income is \$265,000 better than budget, mainly due to the following:

- i.) The school received \$230,000 from the Ohio State Scholarship Program in February. Last year, the school received scholarship disbursements in March and April. The February scholarship disbursement is higher than budget by \$110,000.
- ii.) Total expenses of \$4,269,000 are slightly lower than the budgeted expenses of \$4,393,000.

2) Facilities Update: (See item 1 in New Business.)

NEW BUSINESS:

1) Portable Classroom Unit Update: Larry Kiefer presented Pastoral Council (PC) with additional figures and information on the leasing structure for the modular classroom unit. It was clarified that the unit will provide space for 2 classrooms, both to be used by the Catechesis of the Good Shepherd program (CGS). The cost for delivery, set-up, and monthly rental over a 5-year period amounts to \$3800/month for the next 5 years. At the end of the 5-year contract, the lease would default to a month-by-month rental. Substantial discussion ensued, which elicited several questions by PC:

- a. Is the need commensurate with the costs?
- b. What kind of maintenance is required during the lease period, and would the school be responsible for those costs?
- c. What are typical wear/tear and replacement costs at the 5-year mark?
- d. Is there a possibility to purchase the unit after 5 years?

- e. What is the expected longevity/useful life of this type of modular unit?
- f. What data do we have from area schools that use a modular on how well it holds up over time?
- g. What would the month-to-month rental rate be at the termination of the lease?
- h. What kind of notice would be given before the rate is raised?

Larry Kiefer was asked to check on several of these questions and provide answers at the next PC meeting.

The discussion concluded with 2 points of understanding:

- The need exists for additional classroom space to accommodate the planned expansion of the CGS program, beginning with the 2023-24 school year. (See Item 2 below.)
- The parish is not ready to commit to a building plan.

2) Presentation on Catechesis of the Good Shepherd: Madalyn Hardig provided PC with a report on CGS's past year and future planning:

- CGS is a unique religious education program designed to complement the Archdiocesan religious education curriculum. The children work individually and within small groups in a prepared space known as an atrium, wherein they pray, work, and contemplate the presence of God in their lives. Each atrium is expected to be a place of quiet to allow for reflection and prayer, as well as a place where children can come together in community to learn about the faith and Mass in a unique and holy way. The scope and sequence of the catechesis grows along with the children so that the next year and next level of study builds upon the previous year. Each atrium is outfitted with a considerable number of child-sized materials (such as objects used during Holy Mass—vessels, altar, lectionary, etc.) to provide a tactile and kinesthetic learning experience for our youngest parishioners. This necessitates a certain amount of space to set up and run effectively.
- Under the direction of Bishop Fernandes, CGS was begun during the 2021-22 school year for 3-5-year-olds in the St. Ignatius School's Pre-school and in the Parish's School of Religion (PSR), in two Level 1 atria-classrooms located in the Parish Offices. The intention was to continue expanding the program through the years to children aged from 3-9 years old (or preschool-3rd grade).
- During the 2022-23 school year, CGS offerings to older children (ages 6-9) began, in a Level 2 atrium. There are now 6 sessions for parish families to choose from between the Level 1 (3-6-year-olds) and Level 2 (6-9-year-olds) sessions. As the number of children in our Level 1 increases, we will need more space to host them in Level 2.
- PSR enrollment in CGS for 2022-23 is 60 children. School enrollment is 240 children. By the 2025-26 school year, over 600 children will be in the program.
- The proposed leasing of a modular unit (see Item 1, above) would allow two permanent spaces for the Level 1 atria. The two rooms in the Parish Offices could then be used as Level 2 atria.

3) Update on Youth Faith Formation: Emily Branscum gave a report on Youth Ministry activities:

APPROVED AT THE 05/02/23 MEETING

- The PSR has 32 children, from grade 2- grade 7. Over the next 2 years, PSR is moving toward a more family-based program. A new model this year allows PSR families to have fellowship together after the 8:30 am Mass, do a short family activity together, which encourages follow-up action at home, and then students go off to class with a volunteer catechist each week. Parents have also been receiving a “parent catechesis session” once a month, offered while the children are in class, to help increase their own faith formation and support them in their role as their children’s primary educator in the faith.
 - Summer 2022 Vacation Bible School hosted 145 campers, over 50 student aids and 20+ adults for a week-long program. Recruitment of adults and student aids for Summer 2023 has begun; camper registration will open in April.
 - The Totus Tuus summer catechetical program (grades 1-12) also continues, and this year will be offered June 11-16. The program’s aim is to instill a great love for Jesus through Mary.
 - The annual Advent program had a detective theme this year (“Seeking Our Savior”), and included crafts, skits, snacks, Secret Santa shopping, and a visit with Santa.
 - The Jr. High and High School Youth Ministry Groups provide routine opportunities for spiritual, intellectual, and fraternal formation of our youth. This year’s theme was Christological. New this year were several family nights, which incorporated meditations on the Holy Land, and included a potluck dinner and prayer meeting. In addition to routine meetings, the groups participate in special events like 40 Days for Life, visits to the seminary, and the Steubenville Youth Conference.
- 4) New PC Member Recruitment:** President Carol Pieper is asking all PC members reach out to parishioners and then to submit names to her of interested parties. She will gather this list and submit to Fr. Mannebach. If more than 4 people are willing to serve, we will move to an election process.

ONGOING BUSINESS:

- 1) Approval of Meeting Minutes:** Two amendments for clarity were requested to be made to Item 1 of New Business in the March 7, 2023 minutes. Carol Pieper made a motion to approve the March 7, 2023 meeting minutes as amended this evening. She was seconded by Brian Linnemann. Motion passed unanimously.
- 2) Setting Priorities for the Parish:** At the May meeting, PC will discuss priority-planning for the parish. All PC members are asked to come to the next meeting with items/ideas for possible short-term parish priorities.
- 3) Parish/School Engagement Committee Update:** President Carol Pieper is asking for members to form a subcommittee focused on parish-school engagement. The subcommittee will look into concrete, practical ways to strengthen the relationship between the parish and school, continue the discussion on the establishment of parameters for “active parishioner status” for school families, and review the current priority registration categories. Lisa Alt, Lori Bernard, Karen Kovacs, Brian Linnemann, and Nick Roos have agreed to join the subcommittee.

PASTOR’S COMMENTS:

- 1) **Beacons of Light (BOL) Pastoral Planning Process Update:** Fr. Mannebach reported that the Pathways Team has met twice. The Team and Fr. Mannebach are fine-tuning the job description for the Director of Worship position. The hope is to be ready to hire for the position in the next fiscal year.
- 2) **St. James A Deanery Work:** The South West A Deanery has been renamed “St. James A.” It is comprised of 4 Families of Parishes: St. Ignatius of Loyola; St. John’s-Harrison; St. Ann’s-Groesbeck/St. Bernard of Clairvaux/St. James-White Oak/St. Margaret Mary; Corpus Christi/St. Andrew Kim/St. John’s-Dry Ridge/St. John Neumann. Beginning in January 2024 and going forward, Fr. Mannebach will confer the Sacrament of Confirmation on all youth candidates in the St. James A Deanery.
- 3) **Assembly of Leaders (AOL) Follow-Up:** Action item: Draw up a list of the ministries that are currently still active and identify the commission each ministry reports to.
- 4) **Holy Week/Triduum Planning:** The priests have been quite busy offering multiple opportunities for the Sacrament of Reconciliation during Lent. Holy Week/Triduum preparations are in full swing. Sacrament prep for 2nd and 7th graders making First Communion and Confirmation are nearly complete.
- 5) **Priest Assignments:** Fr. Christian Cone-Lombarté is finishing his second year as Parochial Vicar and will be moving to a new parish assignment in July. A new Parochial Vicar will be assigned to St. Ignatius in July. Also in July, Fr. Tom Bolte, a former pastor of St. Ignatius, will move into the rectory and begin serving the parish as a retired-priest-in-residence.

CLOSING PRAYER: Brian Linnemann

NEXT MEETING: May 2, 2023, at 7 PM, in the Fr. Gratsch Room of the parish offices.

Respectfully Submitted,

Donna Frazee
Pastoral Council Recording Secretary