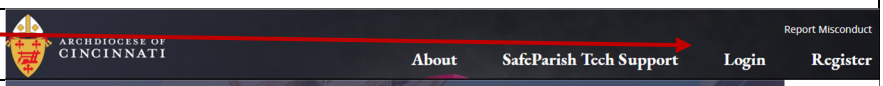
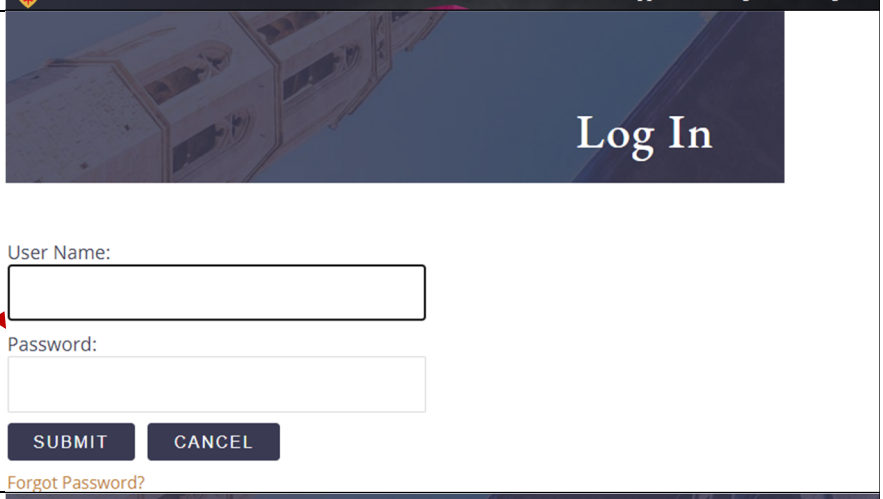
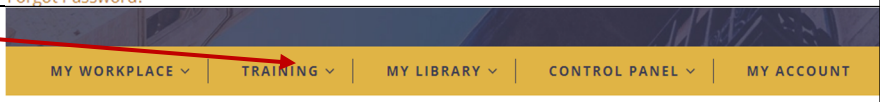
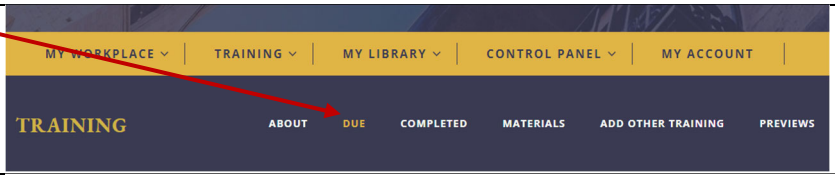
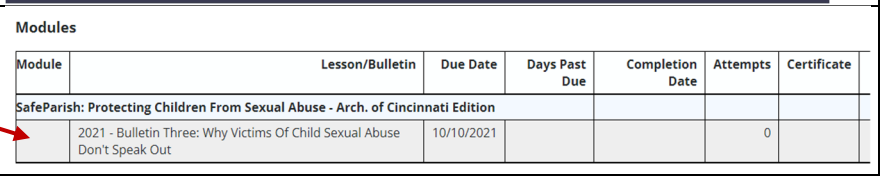
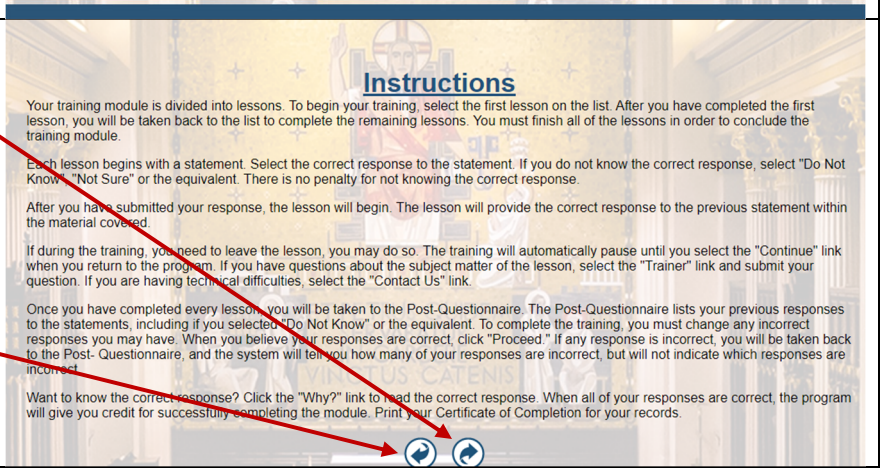
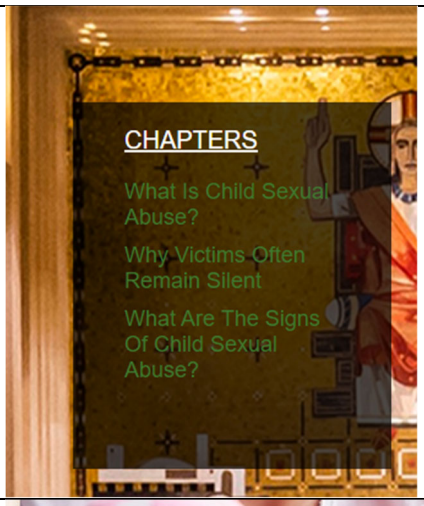
Watching the Quarterly Bulletins

Go to aocsafeenvironment.org	
Click on the Login link.	
Type in your Username and Password. Click the 'Submit' button.	
Click on the 'Training' tab.	
Click on the 'Due' link.	
To complete the quarterly bulletin, click on the bulletin title.	

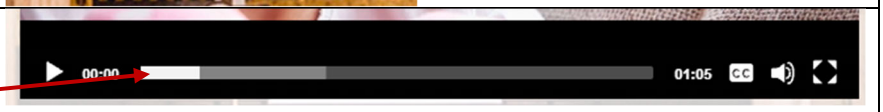
You will see a short introductory video telling you what this bulletin is about.	
You will then see a screen where instructions are shown on how to proceed with this process.	
You are finished reading the instructions, click the forward arrow on the right. If you would like to go back to the previous screen, click on the back arrow on the left.	

The next screen will show you the chapters.

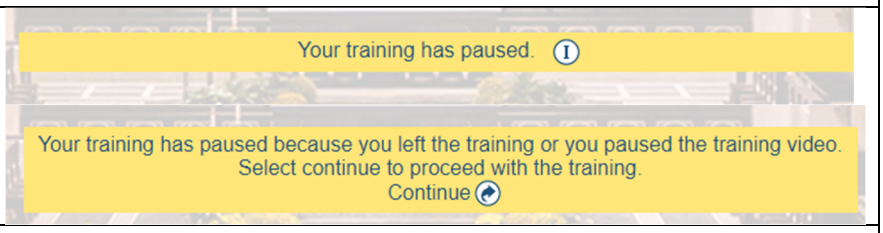
Click on the chapter you would like to see first.



Please watch the entire video WITHOUT advancing the process bar. IF you advance the bar, you will NOT get credit for completing this chapter.



If you stop the video by going to another screen on your computer, the video will be stopped.



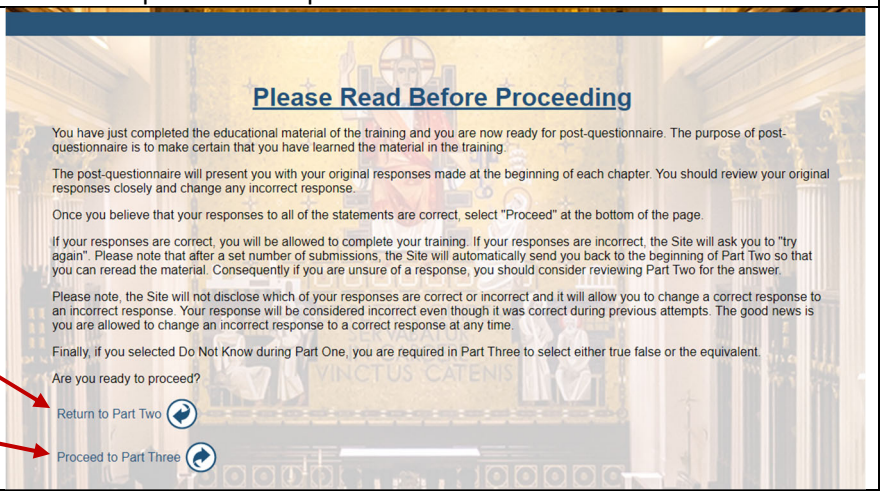
When the chapter is completed, you will be returned to the original chapters screen, where you can click on the next chapter.

This process will continue until all the chapters are completed.

Once all the chapters have been completed, you will see these instructions.

Please read them carefully. IF you want to review the chapters, click the top, left facing arrow.

If you are ready to continue, click the bottom, right facing arrow.



This is where you can change / review your answers from each chapter.

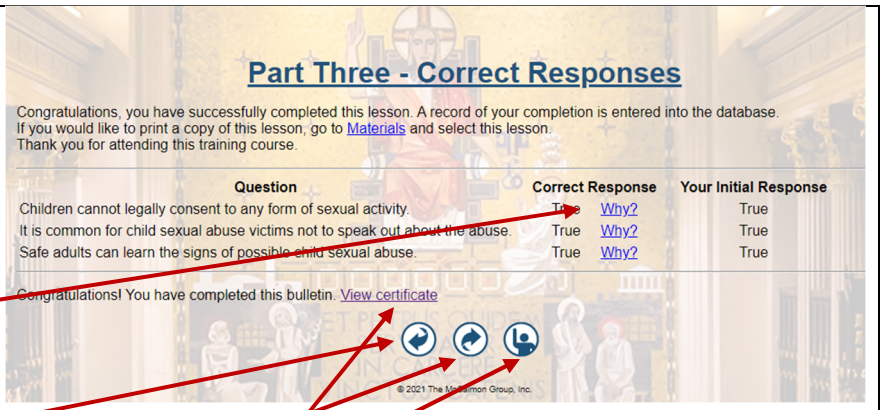
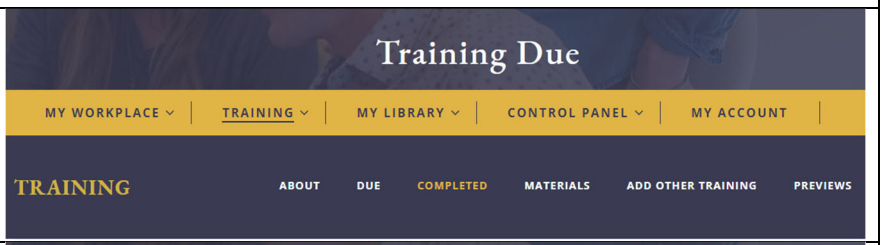
If you click on the 'why' link after the Correct Response column, you will be returned to that chapter.

If you would like to go back to review, click the left facing arrow.

If you are reading to continue, click the right facing arrow.

If you have a question, click the icon with the raised hand.

If you would like to see your Certificate of Completion, click the link.



You can confirm the completion of your quarterly bulletins by going to the 'Training' tab and clicking on the 'Completed' link.