

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES

April 06, 2021

ATTENDANCE:

Lauren Brinkman, Fr. Earl Fernandes, Kirk Fischesser, Donna Frazee, Chuck Johansing, Chris Kief, Larry Kiefer, Michelle Kroeger, Elaine Kroger, Julie Krommer, Carol Pieper, and Larry Sickman.

OPENING PRAYER: Led by Chris Kief

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Carol Pieper made a motion to approve the March 2021 meeting minutes. She was seconded by Chris Kief. Motion passed unanimously.

FINANCE COUNCIL REPORT:

1) Financials for the 7 Months Ended 02/28/21:

a) Parish Actual Net Income: \$146,000

Parish Budgeted Net Loss: (\$314,000)

Actual results are \$460,000 better than budget, due to the following:

i.) The Sunday Collection is \$285,000 better than budget.

ii.) Festival net proceeds of \$77,000 (from the Main Award Raffle, the Bid and Buy, and the Bourbon and Commemorative Ale sales) are \$57,000 above budget.

iii.) As of February 28, building expenses are under budget by \$60,000, but the final payment of \$57,000 on the Preschool wing was made in March, so building expenses should return close to budget by March 31.

b) School Actual Net Loss: (\$86,000)

School Budgeted Net Loss: (\$298,000)

Actual results are \$212,000 better than budget, due to the following:

i.) Tuition income is approximately \$200,000 higher than budget.

ii.) 365 Raffle replaced the annual Magazine Drive. The difference in net proceeds is approximately \$100,000.

iii.) Income from state scholarships of \$233,000 is \$157,000 below budget, due to the timing of receipts. Almost \$300,000 has been received in March, so at March 31, this account will be above budget.

2) 2021-22 Parish Budget: The budget is in process—the numbers for several large items (Assessment, Festival, Capital Improvements, etc.) still need finalizing.

3) Giving Tuesday School Projects: See Item 6 below.

4) 2021 Catholic Ministries Appeal: The 2021 Catholic Ministries Appeal (CMA) continues. The parish's CMA goal of \$75,000 has been exceeded; to date, \$92,500 has been pledged. Any parish that meets its goal is able to keep 50% of funds collected thereafter. CMA donations go to support the following critical offices/endeavors: Catholic Charities; Catholic Social Services; retired diocesan priests; Mt. St. Mary's Seminary and the Vocations Office; Prison ministry, Campus Ministry, and the Hospital Chaplaincy.

5) One Faith, One Hope, One Love Campaign (1FHL) Letter to Parish: On March 18, a letter from Fr. Fernandes went out to all parish households, explaining Pastoral Council (PC)'s and

Finance Council (FC)'s recommendations to use parish reserve funds to fulfill St. Ignatius Parish's commitment of \$500,000 to the 1FHL. The \$500,000 will be disbursed in the same fiscal quarter that the PPP Loan is forgiven.

6) Buildings and Grounds Committee:

- a) On March 12, a major waste pipe that runs the length of the church backed up. This pipe connects to the line running back to the sewage pumps by the ball fields, which propel the parish's wastewater across North Bend Road. Nieman Plumbing came to clear out the pipe. In addition to being cleaned out, the pipe needs to be re-lined. Since the amount of the project requires PC approval, it was put to a vote this evening. **Larry Kiefer presented to Pastoral Council the \$15,000 expenditure for the re-lining of the main waste pipe running under the church. PC approved the expenditure by majority vote.** The work will be done by Nieman Plumbing. Additionally, the sewage pumps, which have never been cleaned out, will be cleared as well.
- b) The 2 immediate-need roof repair projects (\$103,051) were green-lighted by the Archdiocese of Cincinnati (AOC)'s Office of Property Management. Repairs will take place in June or July. Costs will appear in the 2021-22 parish budget.
- c) Power-washing of the entire outside of the church (\$7,900) will take place the week of June 7. Costs will appear in the 2021-22 parish budget.
- d) The Preschool wing awning (included in the original bid) was installed.
- e) A portion of the school security update was installed on April 6. A grant covers the costs of this project.
- f) Six restroom floors in the school building (including in the gym) will be refurbished using an epoxy process. The cost is \$27,000 and will appear in the 2021-22 parish budget.
- g) Facilities in the gym require a remodel: new bathroom fixtures, bathroom countertops, Concession's countertops, and the main door frame/hardware. The Athletic Association will be contributing \$10,000 to the costs; the parish's portion will appear in the 2021-22 parish budget.
- h) A walk-in refrigerator in the school cafeteria has rusted on the bottom and needs to be re-lined. Costs are expected to be around \$5800.

WORSHIP AND SACRAMENTS COMMISSION REPORT:

- 1) **Easter Debrief:** All of the Holy Week and Triduum liturgies were very well attended. Overflow seating was used for Holy Thursday and all of the Easter Sunday Masses. A new Altar of Repose was set up for Adoration after the Holy Thursday Mass.
- 2) **COVID Guidelines:** Worship and Sacraments Commission is recommending a phased-in approach to relaxing pandemic restrictions. For now, songbooks and missals will remain absent, but QR codes to access the Mass readings have been put up in every pew. Communion lines are still on hold, but additional Extraordinary Ministers of the Eucharist will be assigned to each Mass to assist with bringing Holy Communion to the congregation in the pews.
- 3) **Overflow Seating; SUG for Volunteers:** Overflow Seating space in Loyola Hall, with a livestream feed of the Mass, is available for the 4:30PM, 10:15AM, and Noon Sunday Masses. Holy Communion is brought down by an Extraordinary Minister of the Eucharist. There is a great need for volunteers willing to direct congregants down to Loyola Hall, run

the computer for the livestream, and serve as Eucharistic Ministers. A SignUp Genius link will be posted for volunteers to use.

- 4) **Great Need for Usher Coordinator and Ushers:** It is anticipated that the current Sunday/Holyday Mass obligation dispensation will remain in place through the Easter Season. However, as larger numbers of people return to weekly Sunday Mass, the parish is in dire need of a Coordinator of the Usher Ministry, as well as volunteers to usher at all of the Masses.

FOLLOW-UPS FROM LAST MEETING:

- 1) **Focus Group on Engagement:** Michelle Kroeger reported that a revised draft of the survey has just been sent back to the subcommittee for final approval. The subcommittee hopes to have the survey sent out to the parish at large by the end of March.
- 2) **Vice-Chairperson for 2021-22:** PC is soliciting a volunteer from the eligible members to assume the position of Vice-Chairperson for the 2021-22 service year. If there is no volunteer, PC will vote at the May meeting to fill the position.
- 3) **Pastoral Council Open Seats for 2021-22:** Three spots on PC are opening for the 21-22 service year. Several candidates have come forward. Names will be announced at a later date.
- 4) **Pastoral Planning Process—“Beacons of Light”:** The first general newsletter update was sent out on March 24. The Reality Report will be presented to the priests in mid-April. New Pastoral Groupings should be announced by Fall 2021. Pastoral Leadership will have the opportunity to highlight the ongoing “Beacons” process in a more meaningful way to the parish as a whole when PC’s Engagement Survey results are reported.
- 5) **Mission Statement:** PC will establish a subcommittee to work on revamping the parish’s Mission Statement. Members will likely come from both PC and Finance Council. This item will be taken up at the June meeting.
- 6) **May PC Meeting Cancelled:** PC’s May meeting falls on the same night as the parish May Crowning and concert by Eric Genuis. PC members are asked to attend the May Crowning service in lieu of meeting.

NEW BUSINESS:

None this evening.

PASTOR’S COMMENTS:

- 1) **Master Planning for the Parish Campus:** Tonight, Fr. Fernandes brought to PC the proposed contract from the firm of William Heyer Architect to create a master physical plan for the parish campus. Costs to generate the plan are approximately \$28,000, and it will take around 15 weeks to complete the plan. **Pastoral Council approved, by majority vote, the expenditure of \$28,000 to William Heyer Architect for the development of a Master Physical Plan for the St. Ignatius of Loyola parish campus.**
- 2) **Feasibility Study:** Invitation letters went out this week to around 75 households to be interviewed by David Kissell.
- 3) **Catechesis of the Good Shepherd:** Madalyn Hardig has been hired to oversee the new Preschool-1st Grade catechetical program. Catechesis of the Good Shepherd is a reflective-

APPROVED AT THE 05/04/21 MEETING

based program of religious formation that helps a child to further develop his/her relationship with God in a developmentally appropriate way. The program is rooted in Sacred Scripture, the Liturgy and Prayer. Children meet in small groups along with a catechist within a prepared environment known as an "Atrium." Around 5-6 staff/teachers will need to be trained ahead of the roll-out in Fall 2021. The Fr. Bolte Room in the parish Offices will become the Atrium space.

- 4) April 21st Priest Convocation:** The next AOC Priests' Convocation takes place on April 21. The morning session will address racism; the afternoon session will address Beacons of Light.
- 5) National Child Abuse Prevention Month/Former Pastor's Trial:** April is National Child Abuse Prevention Month. The parish plans to have several communication pieces highlighting the ongoing child protection initiatives at St. Ignatius. Fr. Drew's trial is expected to begin on April 26, and there will be a Holy Hour of Reparation for crimes perpetrated against minors the week before.
- 6) AOC Marian Pilgrimage:** St. Ignatius will be a host stop on the AOC Bicentennial Celebration's Marian Pilgrimage. The traveling Fatima Statue will arrive at St. Ignatius on June 15. Mass with Eucharistic adoration/procession, as well as a possible reception/social event, are planned. Accommodations for the pilgrims accompanying the statue will need to be provided by parishioners.

CLOSING PRAYER: Led by Kirk Fischesser

NEXT MEETING:

On May 4, 2021, PC members are asked to attend the May Crowning Prayer Service.

Respectfully Submitted,

Donna Frazee
Pastoral Council Recording Secretary