

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES

January 05, 2021

In-Person Meeting

ATTENDANCE:

Dave Bender, Lauren Brinkman, Fr. Earl Fernandes, Kirk Fischesser, Donna Frazee, Chris Kief, Larry Kiefer, Brandon Kramer, Michelle Kroeger, Sarah Mierke, Carol Pieper, Angela Roos, and Larry Sickman.

OPENING PRAYER: Led by Sarah Mierke

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Sarah Mierke made a motion to approve the December 2020 meeting minutes. She was seconded by Angela Roos. Motion passed unanimously.

FINANCE COUNCIL REPORT:

1) Financials for the 5 Months Ended 1001/30/20:

a) **Parish Actual Net Loss:** (\$118,000)

Parish Budgeted Net Loss: (\$274,000)

Actual results are \$156,000 better than budget:

i.) The Sunday Collection actual amount is \$80,000 above budget.

ii.) Festival income is \$36,000 above budget.

iii.) The parish has received tax-exempt status for the Ignatius Center, resulting in a refund of \$18,000 in property taxes.

b) **School Actual Net Loss:** (\$137,000)

School Budgeted Net Loss: (\$281,000)

Actual results are \$144,000 better than budget:

i.) Net income of \$128,000 from 365 Raffle.

ii.) Income from both Preschool and K-8 tuition is very close to budget.

iv.) Teacher salary expenses are very close to budget.

2) Giving Tuesday Results: The Archdiocese of Cincinnati (AOC) originally planned to distribute checks to parishes in December. They are hoping to mail checks this week.

a) **Parish:** \$42,893.34, for beautification of the church space.

b) **School:** \$12,250.00, for security and safety of the school building.

3) PPP Update: The parish received the proceeds of the loan in May of 2020. We have 10 months from then to submit our application for loan forgiveness. We will not need the assistance of a CPA from AOC, as the bank will look over the application before we submit it.

4) Budgeting Process Defined: The full Finance Commission (FC) will meet on January 13 to review the proposed draft. Pastoral Council (PC) will receive and review by January 15.

5) Building and Grounds Committee:

a) **Church Beautification:** William Heyer, a liturgical architect, conducted a brief assessment of the worship space recently and made several recommendations for renovations, which will be taken into consideration for long-range planning. Buildings and Grounds will discuss the recommendations at its January 19 meeting.

- b) **5-Year-Plan:** Currently, the parish has no master document detailing the status and replacement needs of the physical plant. PC has requested this evening that a draft plan be drawn up, to include church/school/grounds. PC is asking for a rough sketch by March.

WORSHIP AND SACRAMENTS COMMISSION REPORT:

- 1) **Christmas 2020 Masses:** Attendance was unpredictable across the schedule: at 3PM, many people who signed up didn't show up; 5PM was full; 7PM was full on 1 side; 10PM was well-attended; 10:15AM had only 75 people; 12 Noon did not need the overflow space.
- 2) **National Night of Prayer for Life:** The overnight prayer event with Rosaries, Adoration, Confessions, and music on December 8/9 was very well attended all night long. Confessions took place non-stop from 8-11:30PM.
- 3) **Phasing-In of Mass Ministries/Usher Coordinator:** It is anticipated that the current Sunday/Holyday Mass obligation dispensation will remain in place through Easter. Worship Commission (WC) is finalizing a list of Extraordinary Ministers and Readers who are willing to serve under the current COVID conditions. The Usher Ministry is still in need of a new coordinator.
- 4) **Distribution of Holy Eucharist:** Resumption of lines for the distribution of Holy Eucharist is on hold. The presider/deacon/EM will continue to bring Communion to the congregation in the pews for now.

FOLLOW-UPS FROM LAST MEETING:

- 1) **Open Seat on Council/Council Term:** Fr. Earl will be approaching an individual shortly to take over the open seat on the term year ending in May. That individual would be asked to stay on and join the next term of service (see below).
- 2) **Pastoral Council 2024 Term Members:** Fr. Fernandes and PC are soliciting names for consideration for the next term of service, which would begin in June 2021 and run through May 2024. There will be 3 open seats. Communication through various parish media should begin in April.
- 3) **Jubilee Steering Committee:** Pandemic restrictions have stymied the forward movement of the Jubilee Steering Committee. An assessment meeting will be held this week.
- 4) **Focus Group on Barriers to Volunteering:** Michelle Kroeger presented a proposed timeline and operating plan for conducting a focus group devoted to understanding the barriers to volunteering in parish/school/extra-curricular activities. Lauren Brinkman and Angela Roos agreed to join the sub-committee and help coordinate. The plan is to hold a sub-committee planning meeting in January, recruit volunteers in February, engage the focus group(s) in March, then analyze and report back in April.
- 5) **Pastoral Planning Process—"Beacons of Light":** Starting in January, the AOC will be sending out a monthly newsletter with updates on the process. Current timeline, per the AOC webpage:
 - *Winter and spring, 2021: data gathering and analysis and process development*
 - *Summer and autumn, 2021: parish groupings will be discerned; pilot processes with select groups of parishes will take place*
 - *Spring, 2022: second pilot process*

APPROVED AT THE 02/02/21 MEETING

- *Summer, 2022: the first wave of implementation*

<https://resources.catholicaoc.org/offices/pastoral-planning/beacons-of-light>

People may sign up to receive the newsletter by going to the above link.

- 6) **St. Vincent de Paul Chapter:** The parish's St. Vincent de Paul chapter has been inactive while undergoing a search for new leadership. Currently, there is a need for several officer positions to be filled. An organizational meeting will be held on January 21.
- 7) **Stewardship:** Several FC members are working on separate stewardship initiatives, including an endowment fund, estate planning (wills/bequests), and a video series on what being a good steward means.

NEW BUSINESS:

- 1) **Mission Statement:** PC members are asked to review the parish's mission statement and come to the next meeting prepared to discuss the following ideas:
 - a) Does the current mission statement truly capture who we are and what we want?
 - b) How should the family asking for in-parish tuition embody this mission statement?

PASTOR'S COMMENTS:

2021 Fish Fry: Fr. Fernandes solicited comment on what to do about the Fish Fry:

- 1) AOC thinks a dine-in option is highly unlikely.
- 2) Historically, the Fish Fry has raised around \$8000, which has been put towards scholarships or projects around campus.
- 3) The focus of the Fish Fry has always been on community building, not on fundraising.
- 4) Could we use a pre-ordering system to get estimates of meals in advance?
- 5) What work arounds exist to prevent overbuying of supply?
- 6) Community Service outreach to our homebound community—around 40-45 shut-ins benefit from those meals during Lent.
- 7) Could we try some sort of tie-in with a restaurant partner like LaRosa's?

CLOSING PRAYER: Led by Brandon Kramer

NEXT MEETING: February 02, 2021, at 7 PM, in the Fr. Gratsch Room of the parish offices.

Respectfully Submitted,

Donna Frazee
Pastoral Council Recording Secretary