

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES

December 01, 2020

Virtual Meeting

ATTENDANCE:

Dave Bender, Lauren Brinkman, Fr. Earl Fernandes, Kirk Fischesser, Donna Frazee, Chuck Johansing, Brandon Kramer, Michelle Kroeger, Julie Krommer, Sarah Mierke, Carol Pieper, Angela Roos, Larry Sickman and Kevin Vance.

OPENING PRAYER: Led by Sarah Mierke

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Carol Pieper made a motion to approve the November 2020 meeting minutes. She was seconded by Dave Bender. Motion passed unanimously.

FINANCE COUNCIL SCHOOL COMMITTEE UPDATE:

Kevin Vance and Chuck Johansing reported to Pastoral Council (PC) this evening.

- 1) **Enrollment:** Enrollment stands at 1133, including 96 in the preschool.
- 2) **School COVID Numbers:** To date, 227 students and 2 staff have been in quarantine, with 17 positive student cases and 5 positive staff cases. The school follows Hamilton County Public Health Department guidelines for quarantine.
- 3) **New Preschool Wing Opening:** The new preschool wing is on schedule for occupancy on December 18. Staff will move in over the Christmas break.
- 4) **Prospective Family Meetings:** In-person prospective family meetings are occurring on Thursdays after school, in groups of 10 or less.
- 5) **Accreditation Process:** The school is finishing up it's paperwork for the current accreditation cycle and will be forwarding it to the state for re-certification, which should take effect in the 2022-23 school year.
- 6) **2021-22 School Budget:** Finance Council (FC) will be receiving the draft budget in a couple of weeks.
- 7) **In-Parish Designation:** PC began a discussion outlining what it means to be an "active parishioner" for the purposes of receiving an in-parish tuition rate. Talk circled back on the elements of the parish's mission statement and how those could be used to generate reasonable criteria. Fr. Fernandes is asking PC members to review the mission statement and come prepared to discuss at the January meeting.

FINANCE COUNCIL REPORT:

1) **Financials for the 4 Months Ended 10/31/20:**

a) **Parish Actual Net Loss:** (\$92,000)

Parish Budgeted Net Loss: (\$190,000)

Actual results are \$98,000 better than budget:

i.) The Sunday Collection actual amount of \$472,000 is \$62,000 higher than the budgeted amount of \$410,000

ii.) Festival income of \$48,000 exceeded budgeted income of \$20,000 by \$28,000

b) **School Actual Net Loss:** (\$238,000)

School Budgeted Net Loss: (\$365,000)

Actual results are \$127,000 better than budget:

- i.) Income from both Preschool and K-8 tuition is slightly above budget
 - ii.) Income from 365 Raffle sales exceeded budgeted income by over \$100,000
- 2) **PPP Update:** Not discussed this evening.
 - 3) **Budgeting Process Defined:** Not discussed this evening.
 - 4) **Building and Grounds Committee:** Not discussed this evening.
 - 5) **Text to Give Mention in Bulletin:** Not discussed this evening.

WORSHIP AND SACRAMENTS COMMISSION REPORT:

Julie Krommer reported on several items from Worship and Sacraments Commission (WC):

- 1) **Christmas 2020 Schedule of Masses:** A mailing was sent out to all households with the Christmas Mass schedule: Christmas Eve at 3:00PM, 5:00PM, 7:00PM and 10:00PM. Christmas Day at 6:30AM, 8:30AM, 10:15AM, and 12:00 Noon. The 3:00PM, 5:00PM and 12:00 Noon Masses will be reservation-only through SignUp Genius.
- 2) **Phasing-In of Mass Ministries/Usher Coordinator:** WC is working on re-introducing lay Eucharistic Ministers and Readers at Sunday Masses. The Usher Ministry is in need of a new coordinator.
- 3) **Overflow Seating in Loyola Hall:** The need for overflow seating with livestreaming has dwindled in recent weeks, so this service is being discontinued for Advent. It will be reinstated in the future if the need arises.
- 4) **Distribution of Holy Eucharist:** Resumption of lines for the distribution of Holy Eucharist is on hold. The presider/deacon will continue to bring Communion to the congregation in the pews for now.
- 5) **Worship Space Refresh:** Proceeds from the Giving Tuesday 2020 campaign will go towards the upkeep and interior beautification of the church's worship space. Short-range planning includes stencils and banners. William Heyer, a liturgical architect, conducted a brief assessment recently and made several recommendations for renovations, which will be taken into consideration for long-range planning. WC, in conjunction with Buildings and Grounds, will discuss the recommendations and prioritize needs.

FOLLOW-UPS FROM LAST MEETING:

- 1) **Fundraising Updates:** Carol Pieper reported that the Virtual Bid and Buy grossed in excess of \$25,000, with 282 registered participants, of which 200 made purchases. The Commemorative Ale sold out; numbers are not in yet on that. Approximately \$85,000 has been raised, from the Festival Raffle, the Bid and Buy, etc. The committee coordinators are actively soliciting additional volunteers to grow the committee. Thought needs to be given to the creation of fundraising opportunities like these that are easy for people to support as well as being efficient with volunteer needs. It has also been noted that better coordination is needed with other fundraising efforts across the parish and school, to prevent donor fatigue.
- 2) **Pastoral Council 2024 Term Members:** Fr. Fernandes and PC are soliciting names for consideration for the next term of service, which would begin in June 2021 and run through May 2024.

- 3) **Jubilee Steering Committee:** Pandemic uncertainties are interfering with the abilities of several Jubilee Steering Committee groups to move forward.
- 4) **Thanksgiving Day Mass Summary:** Thanksgiving Day Mass was well-attended. Many thanks to all those involved in the planning and in service during the liturgy.
- 5) **Pastoral Planning Process—“Beacons of Light”:** The AOC has launched Beacons of Light, a new initiative that will involve a two-fold process of strategic planning and pastoral planning. The planning wishes to move our parishes from maintenance to mission, while coping with the shortage of priests. It is not principally about parish groupings, closures, and a reduction of services; it is about being more effective in carrying out the mission of evangelization as disciples of Jesus. The Archdiocese has hired a company, Partners Edge, to assist in data-gathering. Parishes throughout the Archdiocese have been compiling statistical data so that a snapshot of parish life can be gleaned, and this data-gathering phase should be completed by early 2021. A second company, Leadership Roundtable, has been engaged by the Archdiocese to lead the Pastoral Planning Process, which will involve clergy and laity alike. Fr. Fernandes is on one of the Pastoral Planning committees.

NEW BUSINESS:

- 1) **St. Vincent de Paul Chapter:** The parish’s St. Vincent de Paul chapter has been inactive while undergoing a search for new leadership. Currently, there is a need for someone to assume the role of President. The president appoints officers, coordinates member obligations and home visits, and submits an annual report.
- 2) **Focus Group on Barriers to Volunteering:** Engaging volunteers for parish initiatives is a well-noted challenge. Michelle Kroeger has agreed to lead a focus group to look into what the barriers might be to more active volunteering. The hope is to uncover better ways for people to know what opportunities are available to them and to create the means for personal invitation/engagement.
- 3) **Dates for PC Meetings in 2021:** 01/05, 02/02, 03/02, 04/06, 05/04, 06/01.
- 4) **Stewardship Initiatives:** Not discussed this evening.

PASTOR’S COMMENTS:

Not addressed this evening

CLOSING PRAYER: Led by Angela Roos

NEXT MEETING: January 05, 2021, at 7 PM, in Loyola Hall

Respectfully Submitted,

Donna Frazee
Pastoral Council Recording Secretary