

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES
November 10, 2020

ATTENDANCE:

Dave Bender, Rick Berning, Maria Boling, Lauren Brinkman, Fr. Earl Fernandes, Kirk Fischesser, Donna Frazee, Chuck Johansing, Chris Kief, Brandon Kramer, Michelle Kroeger, Brad Macke, Carol Pieper, Angela Roos, and Larry Sickman.

OPENING PRAYER: Led by Kirk Fischesser

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Larry Sickman made a motion to approve the October 2020 meeting minutes. He was seconded by Chris Kief. Motion passed unanimously.

DIRECTOR OF OUTREACH AND ADULT FAITH FORMATION REPORT:

Brad Macke, the parish's new Director of Outreach and Adult Faith Formation, introduced himself to Pastoral Council (PC). He is in the process of assessing all of the current outreach and adult faith formation ministries and developing a budget for the next fiscal year. His office oversees multiple initiatives, including the marriage preparation program, the RCIA program, men's and women's faith programs, the young adult faith program, communion to the homebound, and all of the outreach programs (St. Vincent de Paul, Stephen Ministry, St. Leo's, etc.).

FINANCE COUNCIL SCHOOL COMMITTEE UPDATE:

Chuck Johansing reported that Finance Council's (FC) School Committee met in mid-October to review and gather background context on the school's financials since 2017. The committee then met with Kevin Vance to discuss school budgeting parameters. Takeaways:

- 1) FC and Mr. Vance discussed various areas where cuts could be made and defined some non-negotiables.
- 2) FC has asked Mr. Vance to draw up pro formas out to 2 years, in addition to preparing the annual school budget.
- 3) FC would like the school to create a revised vision statement outlining mission and goals across the next 3-5 years.
- 4) The school budget will be submitted to FC by December 31. FC will review it by January 13 and incorporate it into the parish's budget, which will then be made available to PC for review. PC may call a mid-month virtual meeting to discuss and approve the new FY budget.
- 5) School admissions criteria and policies for receiving in-parish tuition will be re-vamped. (Of related note: The parish has recently updated its rolls and has identified 600 former school families who no longer belong to the parish, bringing the number of households registered in the parish down to 2400.)
- 6) A tuition increase policy will be established. The school's current tuition is roughly \$150 lower than that of neighboring schools.
- 7) Tuition communications to school families will include information on the full per-pupil cost as well as identify how much of that cost is subsidized by parish and state funds.

Mr. Vance will be attending the December PC meeting to provide an update.

FINANCE COUNCIL REPORT:

1) Financials for the 3 Months Ended 09/30/20:

a) Parish Actual Net Loss: (\$52,000)

Parish Budgeted Net Loss: (\$82,000)

Actual results are \$30,000 better than budget, due to Sunday collections being \$18,000 above budget.

b) School Actual Net Loss: (\$224,000)

School Budgeted Net Loss: (\$235,000)

Actual results are \$11,000 better than budget, due to tuition income (including preschool) being approximately \$17,000 higher than budget.

2) 9/27 Financial Report to Parish: No new discussion.

3) Paycheck Protection Program (PPP) Small Business Loan Update: The parish was granted a roughly \$1 million PPP loan. *Correction to info from previous minutes: per the rules of the program, recipients could not apply for loan forgiveness until after October 24.* The parish intends to apply, with assistance from the Archdiocese of Cincinnati's Certified Public Accountant. If granted, the loan write-off would offset most of next year's budgeted losses for the parish and school.

4) Budgeting Process Defined: Please refer to item #4 of the FC School Committee Update, above.

5) Buildings and Grounds Committee:

a) The preschool wing construction project is roughly 80% completed. Timeline: the goal is to move in over the Christmas break and begin use of the wing in January 2021.

b) Giving Tuesday 2020 funds will go towards the upkeep and interior beautification of the church space.

WORSHIP COMMISSION REPORT:

Maria Boling reported on several items from Worship Commission (WC):

1) Christmas 2020 Schedule of Masses: Christmas Eve at 3:00PM, 5:00PM, 7:00PM and 10:00PM. Christmas Day at 6:30AM, 8:30AM, 10:15AM, and 12:00 Noon.

2) Survey for Christmas Mass Schedule: Christmas Eve Masses at St. Ignatius have historically filled to capacity, and in years past, the parish has offered simultaneous Masses in 2 locations to accommodate the numbers of worshippers. This will not be feasible for 2020, due to a shortage of available priests. The parish recently sent out a survey to gauge projected attendance at Christmas by asking parishioners to indicate which Mass times they would most likely choose. Most respondents opted for the 3:00PM and 5:00PM Christmas Eve times. With pandemic guidelines restricting capacity to 250 people per Mass, there will not be enough space to accommodate overflowing numbers at any of the Christmas liturgies. Parish communications throughout Advent will emphasize that: **1)** the obligation to attend Mass continues to be dispensed due to the pandemic; **2)** parishioners are encouraged to consider attending Mass on any of the days within the Christmas season in place of attending a Christmas Eve or Christmas Day liturgy; **3)** Masses continue to be

livestreamed and will also be archived for viewing at any time. A SignUp Genius registration will probably be set up for the 3:00PM and 5:00PM liturgies.

- 3) **Phasing-In of Mass Ministries:** WC is working on re-introducing lay Eucharistic Ministers and Readers at Sunday Masses.
- 4) **Vocation Chalice:** Families are again being encouraged to sign up to take the Vocation Chalice into their homes for a week of prayer for an increase in vocations to the priesthood.
- 5) **Worship Space Refresh/Giving Tuesday 2020:** Proceeds from the Giving Tuesday 2020 campaign will go towards the upkeep and interior beautification of the church's worship space.

FOLLOW-UPS FROM LAST MEETING:

- 1) **Papal Nuncio Visit Review:** Archbishop Christophe Pierre, the Papal Nuncio to the United States, made an historic visit to St. Ignatius Loyola parish from November 4-6. The visit was short but highly eventful, and included the Nuncio's presiding at the Confirmation of our 8th grade students, the Mass commemorating the 50th Anniversary of the dedication of the current church, and the blessing of the new preschool wing. Fr. Earl has received a lot of positive feedback regarding the visit, and the consensus is that His Excellency's ministry, particularly during the Confirmation, has helped in the parish's ongoing healing process.
- 2) **Jubilee Fundraising Initiatives:** Carol Pieper reported that the Virtual Bid and Buy opened on November 4 and will run through November 15. It has raised roughly \$15,000 so far, and the committee would like to get that figure up to \$25,000. The Commemorative Ale presale continues. The committee coordinators are actively soliciting additional volunteers to grow the committee. It has also been noted that better coordination is needed with other fundraising efforts across the parish and school, to prevent donor fatigue.
- 3) **2023 Term Open Council Seat Filled/2021 Term Member Stepping Down Early:** Donna Frazee has taken the open seat on the PC term year ending in June 2023. Suzie Kleeman, from the term year ending in June 2021, has notified Council that she will be stepping down, effective immediately. PC currently does not have plans to backfill her position.
- 4) **Jubilee Steering Committee:** In addition to the fundraising items mentioned in #2 above, Carol Pieper reported on the plans for a Jubilee History Project. Using the parish history book as a springboard, monthly videos would be produced highlighting the parish's top 12 ministries. Approximately 52 historical features could be written from nominations of parishioners, staff and clergy from: Leadership, Evangelization and Catechesis, School, Worship and Sacraments, Outreach, Finance, and Community Activities.
- 5) **Thanksgiving Day Mass Planning:** Michelle Kroeger, PC Vice Chairwoman, is coordinating this event. The Mass will be held on November 26, at 9:15am. Call to Worship: Angela Roos; 1st Reading: Kirk Fischesser; 2nd Reading: Michelle Kroeger; Petitions: Deacon; Greeters: Chris Kief, Carol Pieper, Dave Bender (maybe), Nick Roos (maybe), Michelle Kroeger (if needed) and Kirk Fischesser (if needed). There will be no reception after Mass this year, due to the pandemic.

NEW BUSINESS:

- 1) **Project for Giving Tuesday 2020:** Proceeds from the Giving Tuesday 2020 campaign will go towards the upkeep and interior beautification of the church's worship space.

- 2) Pastoral Planning Process—AOC Priest Projections:** The AOC continues to evaluate and plan for a future with far fewer priests. Eight retirements have been announced for 2020, with only 3 new ordinations expected. Projections indicate that by 2026, there will be only 75 diocesan priests available for assignment as pastors. The AOC is set to launch Beacons of Light, a new initiative that will involve a two-fold process of strategic planning and pastoral planning to identify “the best possible parish groupings throughout the Archdiocese” and to develop processes through which “parish leaders will discern the shape of parish life for their grouping and create a pastoral plan for the future.”

(<https://resources.catholicaoc.org/wp-content/uploads/2020/11/Beacons-of-Light-2.pdf>)

More information can be found on the new AOC website at this link:

<https://resources.catholicaoc.org/offices/pastoral-planning/beacons-of-light>

- 3) Ideas for December Meeting:** Not addressed this evening.

PASTOR’S COMMENTS:

Not addressed this evening

CLOSING PRAYER: Led by Larry Sickman

NEXT MEETING: December 01, 2020, at 7 PM, in Loyola Hall

Respectfully Submitted,

Donna Frazee

Pastoral Council Recording Secretary