

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES
September 1, 2020

ATTENDANCE:

Dave Bender, Rick Berning, Emily Branscum, Lauren Brinkman, Fr. Earl Fernandes, Kirk Fischesser, Donna Frazee (Recording Secretary), Chuck Johansing, Nick Kremm, Chris Kief, Larry Kiefer, Suzie Kleeman, Brandon Kramer, Michelle Kroeger, Julie Krommer, Sarah Mierke, Carol Pieper, Angela Roos, and Larry Sickman.

OPENING PRAYER: Led by Kirk Fischesser

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Chris Kief made a motion to approve the June 2020 meeting minutes and July 2020 addendum. She was seconded by Dave Bender. Motion passed unanimously.

WELCOME:

Chairman Kirk Fischesser welcomed new members Dave Bender, Brandon Kramer, and Carol Pieper to Pastoral Council (PC).

SCHEDULE OF MEETINGS FOR PC SERVICE YEAR 2020-21:

09/01/20	02/02/21
10/13/20	03/02/21
11/10/20	04/06/21
12/01/20	05/04/21
01/05/21	06/01/21

YOUTH MINISTRY REPORT:

Emily Branscum, Youth and Young Adult Ministry Coordinator, presented PC with an overview of the upcoming program year and highlighted notable events from the previous year. The High School program meets weekly during the school year. Average attendance last year was around 15 teens. The Junior High program meets bi-weekly during the school year. Average attendance last year was around 20 students. Both programs incorporate fellowship, catechesis, service, worship, retreat, and leadership opportunities within the parish and in the wider community. Fr. Fernandes commended Ms. Branscum for her hard work and the stability and enthusiasm that she has brought to the youth program.

ATHLETIC ASSOCIATION REPORT:

Nick Kremm reported that with the cancellation of all sports last Spring due to the pandemic, the Athletic Association (A/A) has focused considerable efforts on safety initiatives for the few sports that have been cleared to run in the Fall. Bathrooms are cleaned daily, masks are in use as much as possible during practices, game day rules are being updated. Winter sports will definitely present challenges, especially with Basketball being played indoors and with heavy contact. A question was raised about permitting a TFA team of all St. Ignatius players to practice on our campus. This is not allowable, since the organization running the program is a separate

entity from the parish, so there would be potential liability issues. Fr. Fernandes expressed his gratitude to the A/A, and in particular to all of the coaches, for their willingness to educate themselves on state pandemic guidelines and to coordinate with the parish on implementation. RE: the Cheviot Fieldhouse lease—if Winter sports are shut down by government order, we will not be charged rent. There are no major capital projects in the works for A/A, although the gator and the garage door will need replacing at some point. A/A meetings take place the 3rd Monday of the month.

WORSHIP COMMISSION REPORT:

Julie Krommer reported that in-person attendance at all Masses is up, and we have shifted to every-other-pew seating. The St. Ignatius Feast Day outdoor Mass was extremely successful and Worship Commission (WC) is considering making it an annual event. A new subcommittee on vocations has been formed. There are many upcoming events, including two Holy Hour/Days of Reparation for the evils of racism and sexual abuse (9/9 and 9/11), Respect Life crosses and Rosary Rally (10/10), an outdoor Mass in honor of healthcare workers (10/18), and the rescheduled 50th Anniversary Mass with the Papal Nuncio (11/4).

FINANCE COUNCIL REPORT:

1) Financials for the Year Ended 06/30/20:

a) **Parish Actual Net Income:** \$164,124

b) **School Actual Net Loss:** (\$993,841)

i. Sunday Collection was \$72,000 less than the previous year, mainly because of lower donations when Masses were cancelled due to COVID-19.

ii. Expenses in excess of \$200,000 for capital improvements were incurred which included repairs to the church roof, new kneelers in church, handicap door in church, gym roof repairs, school roof repairs (paid by parish), door scanners, parking lot repairs, and the remodeling of Ignatius Center.

2) Financials from Proposed Budget for Year Ending 06/30/21:

a) **Parish Budgeted Net Loss:** (\$356,000)

This large projected loss includes:

➤ \$200,000 less income from the Sunday Collection (Mass attendance is still limited).

➤ \$80,000 less income due to the festival cancellation.

➤ \$400,000 in expenses for capital improvements, including the new preschool classrooms, the new 2nd grade classroom, the ADA-compliant bathroom in church, new gym doors, church window repairs, and school roof repairs.

b) **School Budgeted Net Loss:** (\$614,000)

3) Vote on Proposed Budget for Year Ending 06/01/21: Finance Commission (FC) is finalizing the 20-21 budget, and it will be sent to all PC members within the next week. PC members are asked to review it and submit a yea/nay vote to Kirk Fischesser by September 11. The vote results will be recorded in an addendum to the September minutes.

4) Parish Audit—Page 15, Item #5 (\$5000 Expenditures/Donations): When Fr. Fernandes became pastor, he requested that the Archdiocese of Cincinnati (AOC) conduct a full audit on the parish/school. The audit took place in March 2020. Among the auditor's recommendations is the following:

APPROVED AT THE 10/13/20 MEETING

“We recommend that Parish Council minutes document review and recommendation to the Pastor for repairs, capital improvements, equipment & furnishings purchased, and donations made \$5000 and greater as required by the Document on Temporal Affairs revised par. 53.” Per the AOC *Document on Temporal Affairs*, any capital expenditure (buildings, furniture, equipment, charitable donations) in excess of \$5000 requires consultation with the Pastoral Council. Any expenditure of \$25,000 or more needs the approval of the Pastoral Council; the contracts for those items are signed by the Archbishop (and presume the pastor's consent as well).

- 5) **Paycheck Protection Program (PPP) Small Business Loan Update:** The parish was granted a roughly \$1 million PPP loan. Per the rules of the program, October 24 is the deadline to apply to have the loan forgiven. The parish will do so, with assistance from the AOC's Certified Public Accountant. If granted, the loan write-off would offset most of next year's budgeted losses for the parish and school.
- 6) **Finance Council School Committee:** FC has formed a new subcommittee to work with school leadership to establish greater fiscal responsibility, to prioritize expenses, and to establish a culture of stewardship. Possible ideas: per pupil subsidies, tuition increase, and removing the in-parish subsidy for families who do not regularly attend Mass or financially support the parish. Going forward, all expenditures of \$5000 or more will be reviewed, following the AOC *Document on Temporal Affairs* requirements.
- 7) **Financial Report to the Parish:** In conjunction with Stewardship Sunday, which falls this year on September 27, a report detailing the parish's and school's financial situations will be mailed to all households.
- 8) **Buildings and Grounds Committee:** The parish is in the process of obtaining a tax reassessment and subsequent rebate on the Ignatius Center property.

SCHOOL RE-OPENING: St. Ignatius School opened for the 2020-21 year on August 26, with full in-person instruction.

FOLLOW-UPS FROM LAST MEETING:

- 1) **EthicsPoint Update:** An explanation of EthicsPoint, including how it works and contact instructions, has been added to all VIRTUS training sessions that will occur at St. Ignatius.
- 2) **Festival Committee “Community-Building and Fundraising” Ideas:** The Festival Committee brainstormed a wealth of ideas for activities/events across the next year that could both foster community-building and generate revenue in lieu of the cancelled IggyFest 2020. Possible events include: virtual Straw Market, Northside Brewing Limited Addition Bourbon Bottle Sale/Tasting, Chili Cook-Off, Wine-Tasting Event, Winter Wonderland--New Year's Eve Bash/Ice Skating Rink on Fields, Superbowl Watch Party, Virtual Reds Night, Raffle--Dinner with the Priests, Kid's Carnival, etc.
- 3) **Rescheduled Papal Nuncio's Visit:** Archbishop Christophe Pierre, the Papal Nuncio to the United States, will be visiting from November 4-8. He will preside at the Confirmation of the 8th graders, on November 5. Archbishop Pierre will also preside at the Mass celebrating the 50th anniversary of the dedication of the current church building, on November 4.
- 4) **Jubilee Steering Committee:** The steering committee and its sub-groups have resumed planning.

APPROVED AT THE 10/13/20 MEETING

NEW BUSINESS:

- 1) Brad Macke, New Director of Adult Faith Formation and Outreach:** Will be rescheduled.
- 2) Parish Social Media:** The parish's Facebook page and YouTube channel are up and running. An Instagram page is in process.
- 3) Christmas Tree Ornament for Cathedral Tree:** This is a Jubilee Year activity. Every Christmas, ornaments commemorating the parish communities of the AOC hang on the large Christmas tree at St. Peter in Chains Cathedral. This year, in honor of the Dodransbicentennial (175th) Anniversary of the Cathedral and the Bicentennial (200th) Anniversary of the Archdiocese, parishes are invited to provide new ornaments for the tree. St. Ignatius will be holding an ornament contest to choose ornaments for both church and school that will represent us for years to come. Adults and children may create and submit ornaments through October 15. We will vote for the winner as a parish.
- 4) Parish Census:** This item was deferred to the next meeting.
- 5) Couples Taking Marriage Preparation at St. Ignatius but Choosing to Hold Their Wedding Elsewhere:** This item was deferred to the next meeting.
- 6) Status of St. Ignatius Chapter of the St. Vincent De Paul Society:** This item was deferred to the next meeting.
- 7) Open Spot on PC:** Fr. Earl is still soliciting names to fill the open spot on PC.
- 8) Thanksgiving Day Mass Planning:** Michelle Kroeger, PC Vice Chairwoman, will be coordinating this event.

PASTOR'S COMMENTS

- 1) Jubilee Events, etc.:** See item 2 of New Business, above.
- 2) Trial Date for Former Pastor:** The latest tentative date is October 13 for the Drew trial. This is fluid, as the pandemic situation has made it difficult to seat juries.

CLOSING PRAYER: Led by Michelle Kroeger

NEXT MEETING: October 13, 2020 7 PM Loyola Hall

ADDENDUM

October 7, 2020

EXPENDITURES:

Several items came to Pastoral Council for a vote between the September 2020 and October 2020 meetings. Discussion and votes were conducted via email. Votes are submitted to 2 parties: **a)** the Chair and Vice Chair of Council, or **b)** the Chair of Council and the Pastoral Associate for Parish Resources and Stewardship. This is done so that there is a check in place for safety reasons. Council currently has 11 members, so once 6 votes come in, the item passes/fails. When Council has 12 members, the Pastor will serve to break any tie votes.

The items and results are as follows:

- 1) **Parish Budget for Fiscal Year Ending on 06/30/21: APPROVED**, with 7 in favor and none opposed.
- 2) **Installation of New Internet/WiFi Access Points for Parish Buildings (excluding the school building): APPROVED**, with 8 in favor and none opposed.
- 3) **Replace Rooftop A/C Heat Exchanger: APPROVED**, with 9 in favor and none opposed.

Respectfully submitted,

Donna Frazee
Recording Secretary