

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES

Virtual Meeting

June 2, 2020

ATTENDANCE:

Ric Aielli, Lauren Brinkman, Fr. Earl Fernandes, Kirk Fischesser, Donna Frazee (Recording Secretary), Barb Hekler, Deacon John Homoelle, Chris Kief, Larry Kiefer, Suzie Kleeman, Elaine Kroger, Brandon Kramer, Michelle Kroeger, Jason Lesko, Jennifer Marshall, Sarah Mierke, Carol Pieper, Angela Roos, Larry Sickman, and Larry Smith.

OPENING PRAYER: Led by Larry Smith

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Kirk Fischesser made a motion to approve the May 2020 meeting minutes. He was seconded by Ric Aielli. Motion passed unanimously.

FINANCE COUNCIL REPORT:

1) Parish Financials as of 05/31/20 (Brief Overview):

Parish Actual Net Loss: \$1,077,000

Parish Budgeted Net Loss: \$937,000.

Net Loss is \$140,000 worse than budgeted. **However:**

- i. \$700,000 in state scholarship monies received by the school have not yet been moved over from the school account. These funds will be transferred to the parish account in June.
 - ii. Total school expenses have come out \$75,000 less than expected.
 - iii. Sunday Collections are \$32,000 over budget through April.
 - iv. Parish YTD Net Income is \$65,000 better than budgeted.
 - v. Sunday Collections were \$1000 above budget.
- 2) Paycheck Protection Program Small Business Loan Update:** We have been approved for the payroll loan. Per the rules, 75% of the loan funds must be used for payroll. The other 25% will be applied to utilities.
- 3) Athletic Fields Usage:** Due to the pandemic, all parish sports--organized or recreational--are suspended through June, and all parish sports facilities/fields are closed.
- 4) Cheviot Fieldhouse Rental:** The Athletic Association is beginning the 3rd year of its five-year (renewable) lease on the Cheviot Fieldhouse. No plans are currently on the table for the construction of an additional gym on parish grounds.
- 5) Buildings and Grounds Committee Projects:**
- a) **ADA-Compliant Church Restroom Remodel and New School Classroom:** Both of these projects are about 75% complete and will be having inspections this week.
 - b) **Preschool Wing Construction:** Finance Council and Pastoral Council are in agreement that the preschool wing construction project can move forward, using funds from the capital improvements reserves. Larry Kiefer is securing the necessary permits.
 - c) **Wind Damage to Concessions Building:** A recent storm caused damage to the Concessions Building's roof, siding, soffit and fascia. No leaks have been detected, and

almost all of the repairs will be covered by insurance. The roof will be replaced, and the other items will be repaired if possible or replaced.

- d) **Summer Work on the School Building:** The summer cleaning, painting and upgrading work on the school building is ahead of schedule.
- e) **Church Stained-Glass Window Repairs:** The stained-glass windows in the church have been leaking for some time. Re-caulking is a short-term solution, as caulk will only last about 5 years. We are currently receiving bids and evaluating recommendations for a more permanent solution.

WORSHIP COMMISSION REPORT:

- 1) **New Chairperson for 2020-21:** Julie Krommer will be the new head for Worship Commission next year.
- 2) **Resumption of Public Masses:** Limited weekday and weekend public Masses have resumed this week. Archbishop Schnurr has dispensed Catholics in the Archdiocese of Cincinnati (AOC) from the obligation of attending Sunday Mass for the foreseeable future. Thus, those who wish to participate in Mass and receive Holy Communion may do so by attending a Mass any day of the week. SignUp Genius is being used to register attendees. Please refer to the parish website for instructions. Masses will continue to be livestreamed on the parish's website and YouTube channel: <http://bit.ly/StIgnatiusChurchYouTube>
- 3) **Confessions and Adoration:** Both Fr. Fernandes' and Fr. Kobak's confessionals are leaking, so the third confessional by the organ is the only one in use right now. Fr. Fernandes is hearing Confessions on Thursdays from 5-7 pm and on Saturdays from 9-11 am. Please see the website for detailed procedures. Adoration will take place in Loyola Hall on Wednesdays and in church on Saturdays. Please see the website for times and for detailed instructions on procedures.
- 4) **Other Sacraments:** First Communions will be celebrated at private Masses the weekend of June 13/14. Baptisms continue to be scheduled individually.

EVANGELIZATION & CATECHESIS COMMISSION REPORT:

- 1) **Rebranding and Restructuring of Education and Spiritual Growth Committee:** Elaine Kroger, Interim Pastoral Associate for Evangelization & Catechesis, described the rebranding and restructuring of the former Education and Spiritual Growth Committee. A new commission has been created: Evangelization & Catechesis. It has 2 smaller sub-committees—one for Evangelization and one for Catechesis.
- 2) **Director of Adult Faith Formation and Outreach:** Plans to hire for this position have been put on hold.
- 3) **MOMS Ministry:** MOMS Ministry is on hiatus until the Fall.
- 4) **Virtual VBS:** A virtual Vacation Bible School will take place the week of July 13, with 7 "stations" (videotaped sessions). Supplies will be provided to each family. Currently, 44 students are registered.

OLD BUSINESS:

- 1) **Pastoral Council Vice-Chairperson for 2020-21:** Michelle Kroeger will step into the Vice-Chairperson position, beginning with the August meeting.
- 2) **EthicsPoint Update:** The new Catholic Bishop Abuse Reporting Service website has a FAQ menu that could serve as a model for presenting the EthicsPoint information in a user-friendly format. St. Ignatius will incorporate information on EthicsPoint in all future VIRTUS trainings held at St. I's. It was suggested to make a recommendation to the AOC Safe Environment Office about incorporating EthicsPoint education across the archdiocese.
- 3) **IGGYFest 2020:** The Straw Market (a major revenue generator) and the Book Booth still need chairpersons. The festival committee is ready to pitch to various parish groups the proposal to share profits with any group willing to take on leadership of either booth. The committee is also trying to identify a place to donate books in the event of a cancellation. Ride vendors currently have no guidance from the state on how to proceed, and there are several other facilities issues that will be impacted. Fr. Fernandes verified with the AOC's CFO that festival contracts don't have to be signed until mid-July, so we still have some time until a final "go/no go" decision must be made.

NEW BUSINESS:

Pastoral Council Recommendations for Open Spot on Council: Pastoral Council has an opening on the term ending in 2023. Fr. Fernandes is asking all members to make recommendations for candidates to consider.

PASTOR'S COMMENTS

- 1) **"Into the Breach" Men's Spirituality Program:** "Into the Breach" is a new men's faith formation program that will be introduced in the parish. It is an eight-week series of meetings that will begin in September 2020.
- 2) **"Daily Meditations" Topics:** Fr. Fernandes is soliciting topics for his "Daily Meditations" videos.
- 3) **New Clergy in Residence:** Seminarian Jeff Stephens will be living at the rectory this summer while completing an internship at Ruah Woods. He moved in last weekend and will stay through August. In addition, it is very likely that 2 priests will also be taking up residence in the rectory. They have been newly assigned to another parish which has no rectory and thus cannot house them. More information will be forthcoming.
- 4) **New Jubilee 75th Anniversary Logo:** The parish just unveiled a new logo celebrating the 75th anniversaries of the parish and school. It was created by parishioner Christine Ruhe.
- 5) **Possible July 5th Patriotic Event:** Fr. Fernandes solicited feedback on holding an outdoor event following the Noon Mass on Sunday, July 5. Mike Davis is willing to perform a patriotic concert. Council discussed several logistics for safely holding the event. The consensus was to move forward with planning for the event.
- 6) **Thanks to Outgoing Council Members:** Fr. Fernandes and Vice-Chairman Kirk Fischesser expressed their gratitude to outgoing members Ric Aielli, Barb Hekler, Chairman Jason Lesko, and Larry Smith for their service to the parish. Kirk assumes the helm of Council for the 2020-21 service year.

OPEN DISCUSSION:

Parishioner feedback/questions on several issues were brought up. Topics included: next court date for the Geoffrey Drew trial, and AOC Schools Office conflict-resolution guidelines for principals when addressing issues that may arise with school families.

CLOSING PRAYER: Led by Lauren Brinkman

NEXT MEETING:

Early August 7 PM In Person or Zoom Link

Council does not meet in July.

Fr. Fernandes will be on vacation August 1-8

ADDENDUM

July 14, 2020

EXPENDITURES:

The parish recently underwent a financial audit with the Archdiocese of Cincinnati (AOC), which made some recommendations. Per the AOC *Document on Temporal Affairs*, any capital expenditure (buildings, furniture, equipment, charitable donations) in excess of \$5000 requires consultation with the Pastoral Council. Any expenditure of \$25,000 or more needs the approval of the Pastoral Council; the contracts for those items are signed by the Archbishop (and presume the pastor's consent as well).

Accordingly, during the July 2020 Council recess, Fr. Fernandes requested feedback and/or a vote from Council on 6 expenditures. Discussion and votes were conducted via email. The results are as follows:

- 1) **ADA-Compliant Church Restroom Remodel (ongoing/completed):** **APPROVED**, with 7 in favor and none opposed.
- 2) **New School Classroom Constructed in the Former Art Lobby (ongoing):** **APPROVED**, with 7 in favor and none opposed.
- 3) **Church Stained-glass Window Repair (including caulking):** **APPROVED**, with 7 in favor and none opposed.
Larry Kiefer has a bid of roughly \$20,000, but immediate repair is required for the window above Fr. Fernandes' confessional and the window above the handicap door on the side of church opposite I-74. The repair of the other windows will be ongoing thereafter.
- 4) **Installation of Ventilation Filtration System in Church, School, Parish Offices and Rectory:** **APPROVED**, with 7 in favor and none opposed.
The system would filter for COVID-19. Expenses are a little more than \$45,000.
- 5) **Preschool Wing Construction:** **APPROVED**, with 7 in favor and none opposed.
The costs to move the preschool to the maintenance area are approximately \$230,000+. Funds from the parish's capital improvements reserves will be used to pay for this project.
- 6) **Additional Furniture for the School:** **APPROVED**, with 9 in favor and none opposed.
The COVID-19 social distancing requirements and the replenishment needs of two 2nd grade classrooms necessitate the purchase of new furniture. The cost is approximately \$24,000. The money for this project has already been raised through a generous donation and through the proceeds of the I-Give Catholic campaign conducted last year.

IGGYFEST 2020:

Also during the July 2020 Pastoral Council recess, Fr. Fernandes requested input from Pastoral Council and Finance Council regarding whether or not to move forward with the parish festival. Discussions and “go/no go” recommendations were conducted via email.

Finance Council was unanimous in its voice not to hold this year's festival. In like manner, only one member of the Pastoral Council believed that the parish should move forward with the festival. The rest were opposed.

Active brainstorming is ongoing to see how the parish can safely put on alternate activities throughout the course of the year.

Respectfully submitted,

Donna Frazee
Recording Secretary