

ST. IGNATIUS OF LOYOLA PASTORAL COUNCIL MEETING MINUTES

Virtual Meeting

April 7, 2020

ATTENDANCE:

Ric Aielli, Dave Bender, Lauren Brinkman, Fr. Earl Fernandes, Kirk Fischesser, Donna Frazee (Recording Secretary), Deacon Tony Gagliarducci, Barb Hekler, Deacon John Homoelle, Chris Kief, Larry Kiefer, Suzie Kleeman, Brandon Kramer, Michelle Kroeger, Jason Lesko, Jennifer Marshall, Sarah Mierke, Carol Pieper, Angela Roos, and Larry Sickman.

OPENING PRAYER:

Led by Fr. Fernandes

APPROVAL OF PREVIOUS MEETING'S MINUTES:

Larry Sickman made a motion to approve the minutes from February 2020 and March 2020. He was seconded by Barb Hekler. Motion passed unanimously.

FINANCE COUNCIL REPORT:

1) Parish Financials as of 02/29/20 (Brief Overview):

a) Parish:

Net Income is approximately \$30,000 better than budget.

- i. Sunday Collections were \$1000 above budget.

b) School:

Net Loss is \$8000 over budget.

- i. School Tuition is \$59,000 over budget.
- ii. Outstanding tuition at this point is approximately \$600,000, which is roughly the same as last year's at this time.

2) Archdiocesan Financial Review: Auditors from the Archdiocese of Cincinnati (AOC) conducted a financial review in March and concluded that, overall, the parish's controls are in compliance with AOC audit rules. The audit team made several recommendations:

- a) Consolidate several checking accounts into the main operating account.
- b) Those accounts that remain separate (e.g., athletics and cafeteria) should send monthly statements to the parish office for review and audit.
- c) Per the Patriot Act, the parish should conduct due diligence on wire transfers that are sent out of the country.

3) Paycheck Protection Program Small Business Loan: AOC is recommending that the parish participate in the new Cares Act Paycheck Protection Program, through a Small Business Loan with Fifth Third Bank. Interest on the loans is 1%, and the maturity date would be in 2 years. No payments would be due for the first 6 months. The loans are forgivable, under certain conditions. Fifth Third begins accepting loan applications on 04/08/20, and the parish will file immediately.

4) Buildings and Grounds Committee: The second set of bids for the 3 construction projects under consideration came in roughly \$25,000 less than the first set, but given the

uncertainties of the current COVID-19 situation, Finance Council is deliberating whether and how to move forward on each of them. The church restroom and school classroom projects might be feasible; the preschool renovations may need to be held off. Finance will meet again on 04/22/20 to finalize decisions.

- 5) **Festival 2020:** Festival 2020 proceeds will be earmarked for capital improvements.

WORSHIP COMMISSION REPORT:

- 1) **Kneelers:** Installation will be delayed. Due to the COVID-19 situation, the factory where the kneelers are being produced has temporarily shut down, so the order is unfinished.
- 2) **Liturgies and Activities:** Due to the COVID-19 pandemic, all parish activities and all liturgies have been suspended except for Fr. Fernandes' private Mass and devotions, which are being live streamed on the parish webpage and on the parish's new YouTube channel: <http://bit.ly/StIgnatiusChurchYouTube>.

FOLLOW-UPS FROM LAST MEETING:

- 1) **EthicsPoint Update:** A summary explanation of EthicsPoint, including how it works and contact instructions, was published in the 04/04/20 Bulletin and also went out on Flocknotes email. The USCCB has also recently rolled out a third-party reporting system for concerns involving bishops. Discussion continues on the best place to host this information on the parish webpage, as well deciding periodic opportunities to remind the parish of the availability of these reporting structures (e.g., at beginning of the Fr. Drew trial, during faculty in-service days, at the start of the school year, ahead of the June/November bishop's meetings, etc.).
- 2) **7:30 PM Sunday Mass Update:** When the public celebration of Masses resumes, all Masses will resume at their current times EXCEPT for the 7:30 PM Mass, which will be discontinued. On the Westside of Cincinnati, St. Dominic and St. Lawrence continue to offer 7 PM evening Mass; the Cathedral has 5:15 PM Mass; St. Francis Xavier has 5:00 PM; and St. Cecilia in Oakley has an 8:15 PM Mass, which can be useful to those who work in the hospitals uptown. The universities (UC, XU) also have evening Masses during the school year.

OPEN DISCUSSION:

- 1) **COVID-19 Impact:** Parish staff members are calling each registered household to check in with all families and see what their needs may be. Daily Flocknotes emails are going out with information on schedule changes, daily devotions, spiritual reflections from Fr. Fernandes, links to online worship resources, donations to help first responders, and more. Parish Councils and committees, the Parish Health Ministry, and the Stephen Ministry are all conducting virtual meetings/sessions.

CLERGY COMMENTS

No additional comments this evening.

CLOSING PRAYER: Led by Kirk Fischesser

NEXT MEETING: May 5, 2020 7 PM Zoom Link